*Spanish in red*

**Beaver Acres PTO Executive Meeting**

**Date:** Thursday March 16, 2023 **Time:** 6:00-7:00pm

Fecha: Jueves, 16 de Marzo, 2023 Hora: 6 a 7 pm

Attendees/Asistentes

| **PTO Officers/ Oficiales de PTO** |  | **Admin/Staff - Administradores/Personal** |  |
| --- | --- | --- | --- |
| Jeanie Zamarripa-LeePTO President /Presidente de PTO | x | Angela TranPrincipal/ Directora | x |
| Bryan NorthrupPTO Vice President of Fundraising / Vice Presidente de Recaudación de Fondos | x | Carolina CavedonAssistant Principal/ Directora Asistente | x |
| Elaine TronicPTO Treasurer / Tesorera de PTO | x | Beaver Acres Teacher Representative (open position)/ Representante de Maestros de Beaver Acres (Posición disponible) |  |
| Cali EncePTO Secretary/Volunteer Coordinator - Secretaria/ Coordinadora Voluntaria de PTO | x |  |  |
| Annalise AWNatalie McKenzieStephanie MyersJosephLuis DiazDenaleeKelechiMaria PerezDelilah |   |  |  |

AGENDA/ AGENDA

| **Time****Hora** | **Topic****Tema** | **Item****Asunto** | **Spanish** |
| --- | --- | --- | --- |
| 6-6:05 | Introduction (JEANIE)Introducción | Approve agenda PTO board meetingHighlight of PTOEveryone is a member of PTO | Aprobar la agenda de la reunión de la junta del PTO |
| 6:05-6:15 | Admin UpdateActualización de Administración | - BA will get a new track with the bond that was passed-Cost savings from 2014 Bond likely we’ll get a new cafeteria in a few years-Kinder orientation May 18-Field trips: need volunteers |  |
| 6:15-6:20 | Budget (ELAINE)Presupuesto | UpdateIncome is about 1700Outgoing YTD is 1400Outing 7000 (classroom)4000 (fieldtrips)Deficit, but we have savings to cover current costs. |  |
| 6:20-6:25 | Dining Night Out (DNO) - BRYANNoche de Cena | Feb 13th Chipotle 4-8:00pmEarned: $276.41April 1st Menchies Tanasbourne - 20% goes to Beaver Acres. Need flyers to get donation to BA. | 13 de Febrero - Chipotle de 4 a 8 pm1 de Abril - Menchies |
| 6:25 | Spanish translations (CALI) | Meeting minutes translated and posted on PTO website |  |
| 6:30-6:35 | Open Board PositionsPuestos abiertos en la junta | * Community Events
* Volunteer Coordinator
* Communications
* 5th Grade Liaison

Not official position but need support:* Help with website/donations
* Spanish liaison

Put information to send home with parent/teacher conferences about PTO?Starting to recruit for 2023/24 year | * Eventos Comunitarios
* Coordinador Voluntario
* Comunicaciones
* Coordinador de 5th Grado
* Ayuda con sitio web/donaciones
* Coordinadora de familias de apoyo en Español

Ponga información para enviar a casa con conferencias de padres y maestros sobre PTO |
| 6:35-6:40 | Art Lit (CALI) | Finishing our 4th lesson about Ancient Puebloan pottery. Last lesson will start mid April. |  |
| 6:40-6:45 | Future PTO meetingsFuturas reuniones de PTO | April 20 - budget meeting zoom or in person?June 8 meeting in person |  |
| 6:45-55 | Upcoming itemsPróximos asuntos | * Arts for Smarts April 12
* April Teacher Conference Potluck 4/26
* Staff Appreciation week May 1
* Kinder Orientation 5/18 (5:30-7)
* Possible May school wide social outdoor event?
* Field Day (June 16)
 | * Conferencia de maestros de Abril - Potluck 4/26
* Semana de agradecimiento al personal el 1 de Mayo
* Orientación de Kinder es el 18 de Mayo de (5:30-7)
* Posible evento social al aire libre para toda la escuela en Mayo
* Día de Campo (Junio 16)
 |
| 6:55-7 | Questionspreguntas | We would love volunteers who speak multiple languages. Students are very excited to hear their native languages.Volunteering doesn’t have to be a lot but it makes our school community stronger. Annalise shadow Stephanie, Kara Post also help with Field DayNatalie (Cali’s neighbor will also reach out)June 8th we will elect the new board for 23/24 school year. |  |

Action Items:

Recruit for 23/24 Board positions - ALL

Staff appreciation - Cali and Brittany Lead

Conference potluck - Cali lead

Bryan schedule another DNO

May school social - anyone willing to lead?

Next meeting

June 8 - General meeting/board elections 6pm in Collaboration room at Beaver Acres.

Next meeting:

March 16 - General Meeting

April 20 - Executive Budget meeting

June 8 - General meeting and board elections

**2022-2023 Beaver Acres PTO Calendar**

| **Month** | **Activity** | **Person in Charge** |
| --- | --- | --- |
| August | 1. Meet with BA Admin |  |
| September | 1. Donuts and Drop off2. Back to School Night3. Dining Night Out4. Executive and General PTO meeting (Sept 29th) |  |
| October | 1. Beaver Dash |  |
| November | 1. Dining Night Out2. Executive PTO meeting (Nov 17) |  |
| December | 2. General PTO meeting (December 8) |  |
| January |  |  |
| February | 1. Executive PTO Meeting (Feb 2)DNO Feb 13th Chipotle 4-8:00pm |  |
| March | 1. Read across America Week2. General PTO meeting (March 16th) |  |
| April | 1. Executive PTO meeting Budget (April 20)DNO April 1 Menchies |  |
| May | 1. Staff Appreciation Week (May 1- 5)2. Dining Night Out |  |
| June | 1. General and Executive PTO meeting (June 8)2. Field Day (June 16) |  |