*Spanish in red*

**Beaver Acres PTO Executive Meeting**

**Date:** Thursday March 16, 2023 **Time:** 6:00-7:00pm

Fecha: Jueves, 16 de Marzo, 2023 Hora: 6 a 7 pm

Attendees/Asistentes

| **PTO Officers/ Oficiales de PTO** |  | **Admin/Staff - Administradores/Personal** |  |
| --- | --- | --- | --- |
| Jeanie Zamarripa-Lee  PTO President /Presidente de PTO | x | Angela Tran  Principal/ Directora | x |
| Bryan Northrup  PTO Vice President of Fundraising / Vice Presidente de Recaudación de Fondos | x | Carolina Cavedon  Assistant Principal/ Directora Asistente | x |
| Elaine Tronic  PTO Treasurer / Tesorera de PTO | x | Beaver Acres Teacher Representative (open position)/ Representante de Maestros de Beaver Acres (Posición disponible) |  |
| Cali Ence  PTO Secretary/Volunteer Coordinator - Secretaria/ Coordinadora Voluntaria de PTO | x |  |  |
| Annalise AW  Natalie McKenzie  Stephanie Myers  Joseph  Luis Diaz  Denalee  Kelechi  Maria Perez  Delilah |  |  |  |

AGENDA/ AGENDA

| **Time**  **Hora** | **Topic**  **Tema** | **Item**  **Asunto** | **Spanish** |
| --- | --- | --- | --- |
| 6-6:05 | Introduction (JEANIE)  Introducción | Approve agenda PTO board meeting  Highlight of PTO  Everyone is a member of PTO | Aprobar la agenda de la reunión de la junta del PTO |
| 6:05-  6:15 | Admin Update  Actualización de Administración | - BA will get a new track with the bond that was passed  -Cost savings from 2014 Bond likely we’ll get a new cafeteria in a few years  -Kinder orientation May 18  -Field trips: need volunteers |  |
| 6:15-6:20 | Budget (ELAINE)  Presupuesto | Update  Income is about 1700  Outgoing YTD is 1400  Outing 7000 (classroom)  4000 (fieldtrips)  Deficit, but we have savings to cover current costs. |  |
| 6:20-  6:25 | Dining Night Out (DNO) - BRYAN  Noche de Cena | Feb 13th Chipotle 4-8:00pm  Earned: $276.41  April 1st Menchies Tanasbourne - 20% goes to Beaver Acres. Need flyers to get donation to BA. | 13 de Febrero - Chipotle de 4 a 8 pm  1 de Abril - Menchies |
| 6:25 | Spanish translations (CALI) | Meeting minutes translated and posted on PTO website |  |
| 6:30-  6:35 | Open Board Positions  Puestos abiertos en la junta | * Community Events * Volunteer Coordinator * Communications * 5th Grade Liaison   Not official position but need support:   * Help with website/donations * Spanish liaison   Put information to send home with parent/teacher conferences about PTO?  Starting to recruit for 2023/24 year | * Eventos Comunitarios * Coordinador Voluntario * Comunicaciones * Coordinador de 5th Grado * Ayuda con sitio web/donaciones * Coordinadora de familias de apoyo en Español   Ponga información para enviar a casa con conferencias de padres y maestros sobre PTO |
| 6:35-  6:40 | Art Lit (CALI) | Finishing our 4th lesson about Ancient Puebloan pottery. Last lesson will start mid April. |  |
| 6:40-  6:45 | Future PTO meetings  Futuras reuniones de PTO | April 20 - budget meeting zoom or in person?  June 8 meeting in person |  |
| 6:45-55 | Upcoming items  Próximos asuntos | * Arts for Smarts April 12 * April Teacher Conference Potluck 4/26 * Staff Appreciation week May 1 * Kinder Orientation 5/18 (5:30-7) * Possible May school wide social outdoor event? * Field Day (June 16) | * Conferencia de maestros de Abril - Potluck 4/26 * Semana de agradecimiento al personal el 1 de Mayo * Orientación de Kinder es el 18 de Mayo de (5:30-7) * Posible evento social al aire libre para toda la escuela en Mayo * Día de Campo (Junio 16) |
| 6:55-7 | Questions  preguntas | We would love volunteers who speak multiple languages. Students are very excited to hear their native languages.  Volunteering doesn’t have to be a lot but it makes our school community stronger.  Annalise shadow Stephanie, Kara Post also help with Field Day  Natalie (Cali’s neighbor will also reach out)  June 8th we will elect the new board for 23/24 school year. |  |

Action Items:

Recruit for 23/24 Board positions - ALL

Staff appreciation - Cali and Brittany Lead

Conference potluck - Cali lead

Bryan schedule another DNO

May school social - anyone willing to lead?

Next meeting

June 8 - General meeting/board elections 6pm in Collaboration room at Beaver Acres.

Next meeting:

March 16 - General Meeting

April 20 - Executive Budget meeting

June 8 - General meeting and board elections

**2022-2023 Beaver Acres PTO Calendar**

| **Month** | **Activity** | **Person in Charge** |
| --- | --- | --- |
| August | 1. Meet with BA Admin |  |
| September | 1. Donuts and Drop off  2. Back to School Night  3. Dining Night Out  4. Executive and General PTO meeting (Sept 29th) |  |
| October | 1. Beaver Dash |  |
| November | 1. Dining Night Out  2. Executive PTO meeting (Nov 17) |  |
| December | 2. General PTO meeting (December 8) |  |
| January |  |  |
| February | 1. Executive PTO Meeting (Feb 2)  DNO Feb 13th Chipotle 4-8:00pm |  |
| March | 1. Read across America Week  2. General PTO meeting (March 16th) |  |
| April | 1. Executive PTO meeting Budget (April 20)  DNO April 1 Menchies |  |
| May | 1. Staff Appreciation Week (May 1- 5)  2. Dining Night Out |  |
| June | 1. General and Executive PTO meeting (June 8)  2. Field Day (June 16) |  |