**Beaver Acres PTO General Meeting**

**Meeting Date:** Thursday Feb 9, 2023 **Time:** 6:00-7:00

**Conference call details**:

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Topic: PTO @ The Acres

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

https://beavertonk12.zoom.us/j/83826451802?pwd=Ty9OeHRKTVZSYStidGd6OW5ZdHh6QT09

Meeting ID: 838 2645 1802

Passcode: community

One tap mobile

+13462487799,,83826451802# US (Houston)

+16699006833,,83826451802# US (San Jose)

Dial by your location

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 +1 669 900 6833 US (San Jose)

 +1 253 215 8782 US (Tacoma)

 +1 312 626 6799 US (Chicago)

 +1 646 876 9923 US (New York)

 +1 301 715 8592 US (Germantown)

Meeting ID: 838 2645 1802

Attendees

| PTO Officers |  | Admin/Staff |  |
| --- | --- | --- | --- |
| Jeanie Zamarripa-LeeBA PTO President |  | Angela TranPrincipal |  |
| Bryan NorthrupBA PTO Vice President of Fundraising |  | Carolina CavedonAssistant Principal |  |
| Elaine TronicBA PTO Treasurer |  | Beaver Acres Teacher Representative (open position) |  |
| Cali EnceBA PTO Secretary |  |  |  |
| BA Communications Officer Volunteer CoordinatorCommunity events5th Grade Liaison(All open positions) |   |  |  |

AGENDA

| **Time** | **Topic** | **Item** | **Who** |
| --- | --- | --- | --- |
| 6-6:05 | 1. Introduction
 | Approve agenda PTO board meeting | Jeanie Zamarripa-Lee |
| 6:05-6:15 | Admin Update |  | Angela/Carolina |
| 6:15-6:20 | Read Across America Week | 1. What does Admin need from PTO? Reading logs? Bingo sheet? Random drawing for books?
2. Possible virtual event on Feb 27th? Zoom bedtime stories
 |  |
| 6:20-6:30 | Budget | Review deficitIdeas to get more fundsHeart fundraiser | Elaine/full board |
| 6:30-6:35 | DNO | Feb 13th Chipotle 4-8:00pm2048 NE Stucki Ave, Hillsboro, OR 97124-7714 - order early and online if possible.April 1st Menchies | Brian |
| 6:35 | Spanish translations | Minutes will be translated and posted, but working to simplify minutes. | Cali |
| 6:35-6:40 | Open Board Positions | * Community Events
* Volunteer Coordinator
* Communications
* 5th Grade Liaison
* Help with website/donations
 | Jeanie |
| 6:40-6:45 | PTO Newsletter | Re/Introduce PTO, what PTO does, open positions, budget, etc. | Cali |
| 6:45-6:50 | Future PTO meetings | March general meeting zoomJune meeting in person? | Jeanie |
| 6:50-7 | Upcoming items | * April Teacher Conference Potluck 4/26
* Staff Appreciation week May 1
* Kinder Orientation 5/18 (5:30-7)
* May school wide social outdoor event?
* Field Day (June 16)
 | Jeanie/Cali |

Next meeting:

Feb 2 - Executive Meeting

March 16 - General Meeting

April 20 - Executive Budget meeting

June 8 - General meeting and board elections

**2022-2023 Beaver Acres PTO Calendar**

| **Month** | **Activity** | **Person in Charge** |
| --- | --- | --- |
| August | 1. Meet with BA Admin |  |
| September | 1. Donuts and Drop off2. Back to School Night3. Dining Night Out4. Executive and General PTO meeting (Sept 29th) |  |
| October | 1. Beaver Dash |  |
| November | 1. Dining Night Out2. Executive PTO meeting (Nov 17) |  |
| December | 2. General PTO meeting (December 8) |  |
| January |  |  |
| February | 1. Executive PTO Meeting (Feb 2)DNO Feb 13th Chipotle 4-8:00pm |  |
| March | 1. Readathon (coordinating with Read across America Week) Feb 27-March 32. Virtual book fair?3. Dining Night Out4. Executive and General PTO meeting (March 16th) |  |
| April | 1. Executive PTO meeting Budget (APril 20)DNO April 1 Menchies |  |
| May | 1. Staff Appreciation Week (May 1- 5)2. Dining Night Out |  |
| June | 1. General and Executive PTO meeting (June 8)2. Field Day (June 16) |  |