

Beaver Acres Elementary School PTO

Executive Meeting Minutes

September 16, 2019

- Reimbursement Funds
 - Debbie Carillo's request for vocabulary banner for playground
 - PTO board votes and approves to fund \$57 for request
- Welcome Back Night
 - Food Trucks
 - Home Plate Sliders
 - Kona Ice
 - Popcorn Samples
 - Bouncy houses
 - Photo booth
 - Music outside
 - Stacy will check
 - 3 tables needed for PTO
 - Kada will call to families as a reminder on Wednesday
 - 7 cones and 7 yardsticks to identify grade levels
 - 2nd grade hall has water fountain available to families
- Parent/Teacher Conferences
 - Wednesday, Oct. 23rd
 - Soup and Salad theme
 - Food drop off at 3pm and pick up at 7pm or following morning
 - 33 teachers and 90 staff total
- Picture Day
 - Sept. 27th
 - Volunteer raffle was employed due to overwhelming volunteer request response
 - All volunteer positions have been assigned
- Beaver Dash
 - Prizes
 - 1000 free ice cream cone vouchers from Sonic
 - 300 free ice cream cone vouchers from McDonald's
 - "Movement" theme prize for classroom party
 - \$100 budget
 - Jen will discuss with Mr. H

- T-shirts are ordered and will arrive soon
 - T-shirt sorting on Oct. 5-6th
- Motion to vote to approve Jen's budget to \$142.02 has been approved by Board
- Persuasive Writing assignment for 5th Graders
 - Students can learn to write letters to local businesses requesting donations for next year's Beaver Dash
- T-shirt design contest
 - Begin in January to fall into business' calendar year
- Money counting
 - Rescheduled for Oct. 22-23rd
 - In Conference Room
 - A locker box will be used to safely store returned envelopes containing money
 - Families will be notified that students will return envelopes to their teachers
 - Teachers will be notified that being this is a PTO event, they are allowed to collect envelopes and return to Karen and then put into locker box
- Baked items donation from Safeway
 - Will not know what items or how much will be available to be donated
 - A request will be made for future events, such as Parent/Teacher Conferences, due to allergy issues among students
- TVWD
 - Will bring and set up water stations
 - Will flush the water line
- Winter Book Fair
 - E-Wallet will be used for purchases again
 - Portable location?
 - Stacy has requested ramp from district
 - Preview for teachers will tentatively be Mon., Dec 2nd 3:30-5pm
- Spring Book Fair
 - April 13-16th dates are not available with Scholastic
 - We are put on a waitlist if there is a cancelation and these dates open up
 - Backup dates will be April 6-9th
 - Third Book Fair option is available in June as a "buy one get one" sale
 - TBD

- Treasurer's Report
 - Quarterly Meeting speakers
 - Sept. 25th
 - Ryan Hoxie, member of BSD Instructional Innovation Team and BDS Future ready
 - Topic of Digital responsibility and internet safety
 - Dec. 11th
 - Paul Jewell, BSD Public Safety
 - Topic of Emergency preparedness
 - Scholastic check and Scholastic dollars issue has been resolved
 - Approval of Audit Report will be voted on during Sept. 25th Quarterly Meeting
 - Field Trip funding
 - PTO funds transportation
 - School funds admission and program fees
 - A one week time frame will be allowed to get PTO checks to Karen
 - PTO Checking Account
 - Intent to remove Alison Stone
 - Intent to add Jessica Bills
 - Tax Filing
 - Due Oct. 15th
 - Extension is available until May 15, 2020
- Teacher Representative's Report
 - How to spend unused Classroom Enrichment Funds?
 - April 15th has been set as the deadline for funds requests
 - If funds are wanted to be used after April 15th, PTO must receive a request before the deadline
 - Rhonda Harwood will join Andrew Ratzke as Teacher Representative