



- I. **CALL TO ORDER**
- II. **APPROVAL OF MINUTES** - Approval of January 9, 2018 meeting minutes
- III. **APPROVAL OF AGENDA**
- IV. **GUESTS**
 - a. *Danielle Alexander, Yes for Beaverton Schools*
 - b. *Catherine Nitz, Big Kahuna Fundraising*
- V. **PRINCIPAL'S REPORT** - *Stacy Geale*
 - a. Vice Principal - *Toni Rosenquist*
- VI. **TEACHERS' REPORT** - *Sarah Widmer & Sara Bryant*

BOARD MEMBER REPORTS

- VII. **TREASURER'S REPORT** - *Jennifer Lieb*
 - a. Budget v Actual
 - b. Bingo (April 20)
 - c. Meeting with PE teachers
- VIII. **VICE PRESIDENT'S REPORT** - *Jeanie Zamarripa-Lee*
 - a. February Movie Night Cancelled
 - b. Mod Pizza - Dining Night Out
- IX. **VOLUNTEER COORDINATOR'S REPORT** - *Jessica Giberson*
 - a. Cookie Dough Volunteers Needed!
 - i) Counting Money
 - ii) Distribution
- X. **PRESIDENT'S REPORT** - *Heather Jespersen*
 - a. Meals for P/T Conferences (Feb 28)
 - b. Spring Dance (April 6)
 - i) Clothes Swap
- XI. **OPEN FORUM**
- XII. **BREAKOUT SESSIONS**
 - TOPICS
 - Carnival (May 18)
 - Dance (April 6)

NOTES

Beaver Acres PTO

BUDGET VS. ACTUALS: SCHOOL YEAR 2017-18 BASED ON PRIOR YEAR - FY18 P&L

July 2017 - June 2018

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
Fundraiser Income			
Amazon Smile Income	55.56	100.00	-44.44
Beaver Dash Jog-A-Thon Income			
Beaver Dash Jog-A-Thon Pledge Income	21,254.70	18,000.00	3,254.70
Jog-A-Thon Business and Family Sponsorships	2,360.00	4,000.00	-1,640.00
Total Beaver Dash Jog-A-Thon Income	23,614.70	22,000.00	1,614.70
Box Top Income	453.10	1,000.00	-546.90
Company Matching Donations	1,000.00		1,000.00
Cookie Dough Sales		32,000.00	-32,000.00
Dining Night Out Income			
Chipotle Dining Night Out	294.48	350.00	-55.52
Mod Pizza Dining Night Out		350.00	-350.00
Papa's Pizza Dining Night Out Income	591.47	350.00	241.47
Pietro's Dining Night Out		350.00	-350.00
Total Dining Night Out Income	885.95	1,400.00	-514.05
Fred Meyer Community Rewards Income	90.63	300.00	-209.37
Misc Event Donations	16.14		16.14
50/50 raffles	65.00		65.00
Total Misc Event Donations	81.14		81.14
Scrip Sales	1,819.23	20,000.00	-18,180.77
Spirit Wear Sales	1,903.50	1,500.00	403.50
Total Fundraiser Income	29,903.81	78,300.00	-48,396.19
School Event & Field Trip Income			
Carnival Income		500.00	-500.00
Family Movie Night Income	1,010.00	1,000.00	10.00
Scholastic Book Fair Income	4,965.83	5,000.00	-34.17
Total School Event & Field Trip Income	5,975.83	6,500.00	-524.17
Total Revenue	\$35,879.64	\$84,800.00	\$ -48,920.36
GROSS PROFIT	\$35,879.64	\$84,800.00	\$ -48,920.36
Expenditures			
Art Literacy Expenses	343.72	1,300.00	-956.28
Bad Debt/Returned Items	67.50	200.00	-132.50
Bank Charges	65.15	200.00	-134.85
Classroom Enrichment Grant Expenses			
Barnett, Erica		100.00	-100.00
Bender, Diane - Enrichment Grant Expenses		287.50	-287.50
Birbeck, Lindsey		100.00	-100.00
Brown, Jenna - Enrichment Grant Expenses	153.70	287.50	-133.80
Bryant, Helen (Nellie) - Enrichment Grant Expenses	60.78	300.00	-239.22
Bryant, Sara - Enrichment Grant Expenses		287.50	-287.50

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Carillo, Debbie		100.00	-100.00
Carkner, Amanda - Enrichment Grant Expenses	312.50	312.50	0.00
Carter, Kate		100.00	-100.00
Derrah, Kathy - Enrichment Grant Expenses		300.00	-300.00
Doughty, Sally - Enrichment Grant Expenses		312.50	-312.50
Downing, Christine		100.00	-100.00
Engdahl, Lori - Enrichment Grant Expenses		300.00	-300.00
Finley, Megan/Meyer, Diane - Enrichment Grant Expenses		312.50	-312.50
Gilbert, Megan - Enrichment Grant Expenses	104.92	112.50	-7.58
Goode (McCune), Kelsey - Enrichment Grant Expenses	118.75	300.00	-181.25
Hansmann, Rachelle - Enrichment Grant Expenses	163.48	275.00	-111.52
Harwood, Rhonda - Enrichment Grant Expenses		275.00	-275.00
Hoxie, Heather/Whitten, Jennifer - Enrichment Grant Expenses		312.50	-312.50
Knox, Pamela (Pam) - Enrichment Grant Expenses		275.00	-275.00
Lary, Melinda - Enrichment Grant Expenses		300.00	-300.00
Lindner, Heidi - Enrichment Grant Expenses		287.50	-287.50
Little, Randi - Enrichment Grant Expenses		300.00	-300.00
Lonnquist, Kajsa - Enrichment Grant Expenses	61.44	300.00	-238.56
Lueck, Carrie - Enrichment Grant Expenses	147.40	275.00	-127.60
Maki, Shannon - Enrichment Grant Expenses	98.01	125.00	-26.99
Meyer, Susan - Enrichment Grant Expenses		312.50	-312.50
Moreno, Abby		100.00	-100.00
Noles, Margaret - Enrichment Grant Expenses		112.50	-112.50
Patel, Bhavna		100.00	-100.00
Pike, Linda		100.00	-100.00
Poland, Carol - Enrichment Grant Expenses		275.00	-275.00
Ratzke, Andrew - Enrichment Grant Expenses		287.50	-287.50
Riddle, Meryl		50.00	-50.00
Ritter, Shellie - Enrichment Grant Expenses		300.00	-300.00
Rooney, Amy		100.00	-100.00
Ryan, Julie		50.00	-50.00
Saunders, Kathy - Enrichment Grant Expenses		275.00	-275.00
Schutte, Jocelyn - Enrichment Grant Expenses		300.00	-300.00
Shaw, Megan - Enrichment Grant Expenses		287.50	-287.50
Shields, Karen		100.00	-100.00
Shuholm, Kendall - Enrichment Grant Expenses	230.00	287.50	-57.50
Smith Manley, Sharon		100.00	-100.00
Smith, Rachael - Enrichment Grant Expenses	199.01	300.00	-100.99
White, Julie - Enrichment Grant Expenses		287.50	-287.50
Widmer, Sarah - Enrichment Grant Expenses	235.44	300.00	-64.56
Workman, Jeff		100.00	-100.00
Total Classroom Enrichment Grant Expenses	1,885.43	10,462.50	-8,577.07
Donations Outgoing			
BSD Clothes Closet Donations		100.00	-100.00
Donors Choose Expenses		500.00	-500.00
School Equipment and Supply Donations			
Miscellaneous School Equipment and Supply	4,235.11		4,235.11

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Expenses			
Pottery and Kiln Supply Expenses		400.00	-400.00
Production Room Equipment & Supply Expenses		500.00	-500.00
School Subscription and License Expenses		375.00	-375.00
Total School Equipment and Supply Donations	4,235.11	1,275.00	2,960.11
Total Donations Outgoing	4,235.11	1,875.00	2,360.11
Fundraiser Expenses			
Beaver Dash Jog-A-Thon Expenses			
Beaver Dash Paypal Fees	152.90		152.90
Beaver Dash Pledgestar Fees	286.40		286.40
Beaver Dash Prizes	171.88		171.88
Beaver Dash Supply Fees	136.30		136.30
Beaver Dash Tshirt Cost	4,408.62	4,700.00	-291.38
Total Beaver Dash Jog-A-Thon Expenses	5,156.10	4,700.00	456.10
Box Top Expenses		50.00	-50.00
Cookie Dough Expenses		19,000.00	-19,000.00
Scholastic Book Fair Expenses	3,187.99	4,000.00	-812.01
Scrip Payments and Expenses	1,526.39	19,000.00	-17,473.61
Spirit Wear Expenses	2,852.98	1,400.00	1,452.98
Total Fundraiser Expenses	12,723.46	48,150.00	-35,426.54
Operating Expenses			
Accountant Fees		275.00	-275.00
Business Registration & Licensing	50.00	50.00	0.00
Childcare Expenses	350.00	500.00	-150.00
Equipment, Supplies, and Postage Expenses	149.24	500.00	-350.76
Insurance/Bond Expenses		444.00	-444.00
Meals, Snacks, and Refreshments		250.00	-250.00
Software and Internet Service Expenses	295.00	500.00	-205.00
Taxes Paid		25.00	-25.00
Total Operating Expenses	844.24	2,544.00	-1,699.76
Paypal Fees	16.56		16.56
School Event & Field Trip Expenses			
Believe to Achieve Expenses		1,500.00	-1,500.00
Carnival Expenses		1,000.00	-1,000.00
Family Movie Night Expenses	620.25	400.00	220.25
Field Day Expenses		250.00	-250.00
Fifth Grade Event and Trip Fund		1,000.00	-1,000.00
First Grade Event and Trip Fund	845.00	1,000.00	-155.00
Fourth Grade Event and Trip Fund	351.50	1,000.00	-648.50
ISC Field Trip		1,000.00	-1,000.00
JA Biz Town Expenses	2,250.00	3,400.00	-1,150.00
Kindergarten Event and Trip Fund		1,000.00	-1,000.00
Second Grade Event and Trip Fund		1,000.00	-1,000.00
Staff Appreciation Expenses		1,100.00	-1,100.00
Third Grade Event and Trip Fund		1,000.00	-1,000.00
Total School Event & Field Trip Expenses	4,066.75	14,650.00	-10,583.25
Specials Enrichment			
Library Specials		750.00	-750.00

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Music Specials	31.55	750.00	-718.45
PE Specials		750.00	-750.00
Technology Specials		750.00	-750.00
Total Specials Enrichment	31.55	3,000.00	-2,968.45
Student Directory Expenses		100.00	-100.00
Unapplied Cash Bill Payment Expenditure	137.63		137.63
Total Expenditures	\$24,417.10	\$82,481.50	\$ -58,064.40
NET OPERATING REVENUE	\$11,462.54	\$2,318.50	\$9,144.04
NET REVENUE	\$11,462.54	\$2,318.50	\$9,144.04

Beaver Acres PTO

PTO Checking ...8259, Period Ending 01/31/2018

RECONCILIATION REPORT

Reconciled on: 02/11/2018

Reconciled by: Treasurer Beaver Acres PTO

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	23,870.51
Checks and payments cleared (8).....	-3,870.32
Deposits and other credits cleared (2).....	524.11
Statement ending balance.....	<u>20,524.30</u>
Uncleared transactions as of 01/31/2018.....	1,707.43
Register balance as of 01/31/2018.....	22,231.73
Cleared transactions after 01/31/2018.....	0.00
Uncleared transactions after 01/31/2018.....	-739.54
Register balance as of 02/11/2018.....	21,492.19

Details

Checks and payments cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/21/2017	Check	1073	Scholastic Book Fairs	-3,187.99
01/09/2018	Check	1074	Phin Roberts	-50.00
01/09/2018	Check	1075	Beaverton School District	-229.05
01/09/2018	Check	1076	Rachelle Hansmann	-108.50
01/12/2018	Check	1077	Beaver Acres Elementary Sch...	-31.00
01/15/2018	Journal	Banking Fee		-3.00
01/15/2018	Journal	change for movie nigh		-200.00
01/24/2018	Check	1080	Helen (Nellie) Bryant	-60.78
Total				-3,870.32

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/19/2018	Deposit		Square	33.00
01/19/2018	Deposit		misc	491.11
Total				524.11

Additional Information

Uncleared checks and payments as of 01/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/24/2018	Check	1079	Joyce maki	-104.92
01/24/2018	Check	1078	Shannon Maki	-98.01
Total				-202.93

Uncleared deposits and other credits as of 01/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2018	Deposit			1,910.36
Total				1,910.36

Uncleared checks and payments after 01/31/2018

2/11/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/01/2018	Check	1084	Sarah Widmer	-235.44
02/01/2018	Check	1081	Kelsey Goode	-118.75
02/01/2018	Check	1082	Rachael Smith	-72.85
02/01/2018	Check	1083	Amanda Carkner	-312.50
Total				-739.54

Beaver Acres PTO

BUDGET VS. ACTUALS: SCHOOL YEAR 2017-18 BASED ON PRIOR YEAR - FY18 P&L

July 2017 - June 2018

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Revenue			
Total Revenue			\$0.00
GROSS PROFIT	\$0.00	\$0.00	\$0.00
Expenditures			
Classroom Enrichment Grant Expenses			
Barnett, Erica		100.00	100.00
Bender, Diane - Enrichment Grant Expenses		287.50	287.50
Birbeck, Lindsey		100.00	100.00
Brown, Jenna - Enrichment Grant Expenses	153.70	287.50	133.80
Bryant, Helen (Nellie) - Enrichment Grant Expenses	60.78	300.00	239.22
Bryant, Sara - Enrichment Grant Expenses		287.50	287.50
Carrillo, Debbie		100.00	100.00
Carkner, Amanda - Enrichment Grant Expenses	312.50	312.50	0.00
Carter, Kate		100.00	100.00
Derrah, Kathy - Enrichment Grant Expenses		300.00	300.00
Doughty, Sally - Enrichment Grant Expenses		312.50	312.50
Downing, Christine		100.00	100.00
Engdahl, Lori - Enrichment Grant Expenses		300.00	300.00
Finley, Megan/Meyer, Diane - Enrichment Grant Expenses		312.50	312.50
Gilbert, Megan - Enrichment Grant Expenses	104.92	112.50	7.58
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Hoxie, Heather/Whitten, Jennifer - Enrichment Grant Expenses		312.50	312.50
Knox, Pamela (Pam) - Enrichment Grant Expenses		275.00	275.00
Lary, Melinda - Enrichment Grant Expenses		300.00	300.00
Lindner, Heidi - Enrichment Grant Expenses		287.50	287.50
Little, Randi - Enrichment Grant Expenses		300.00	300.00
Lonnquist, Kajsa - Enrichment Grant Expenses	61.44	300.00	238.56
Lueck, Carrie - Enrichment Grant Expenses	147.40	275.00	127.60
Maki, Shannon - Enrichment Grant Expenses	98.01	125.00	26.99
Meyer, Susan - Enrichment Grant Expenses		312.50	312.50
Moreno, Abby		100.00	100.00
Noles, Margaret - Enrichment Grant Expenses		112.50	112.50
Patel, Bhavna		100.00	100.00
Pike, Linda		100.00	100.00
Poland, Carol - Enrichment Grant Expenses		275.00	275.00
Ratzke, Andrew - Enrichment Grant Expenses		287.50	287.50
Riddle, Meryl		50.00	50.00
Ritter, Shellie - Enrichment Grant Expenses		300.00	300.00

	TOTAL		
	ACTUAL	BUDGET	REMAINING
Rooney, Amy		100.00	100.00
Ryan, Julie		50.00	50.00
Saunders, Kathy - Enrichment Grant Expenses		275.00	275.00
Schutte, Jocelyn - Enrichment Grant Expenses		300.00	300.00
Shaw, Megan - Enrichment Grant Expenses		287.50	287.50
Shields, Karen		100.00	100.00
Shuholm, Kendall - Enrichment Grant Expenses	230.00	287.50	57.50
Smith Manley, Sharon		100.00	100.00
Smith, Rachael - Enrichment Grant Expenses	199.01	300.00	100.99
White, Julie - Enrichment Grant Expenses		287.50	287.50
Widmer, Sarah - Enrichment Grant Expenses	235.44	300.00	64.56
Workman, Jeff		100.00	100.00
Total Classroom Enrichment Grant Expenses	1,885.43	10,462.50	8,577.07
Total Expenditures	\$1,885.43	\$10,462.50	\$8,577.07
NET OPERATING REVENUE	\$ -1,885.43	\$ -10,462.50	\$ -8,577.07
NET REVENUE	\$ -1,885.43	\$ -10,462.50	\$ -8,577.07